A11 Extension Request

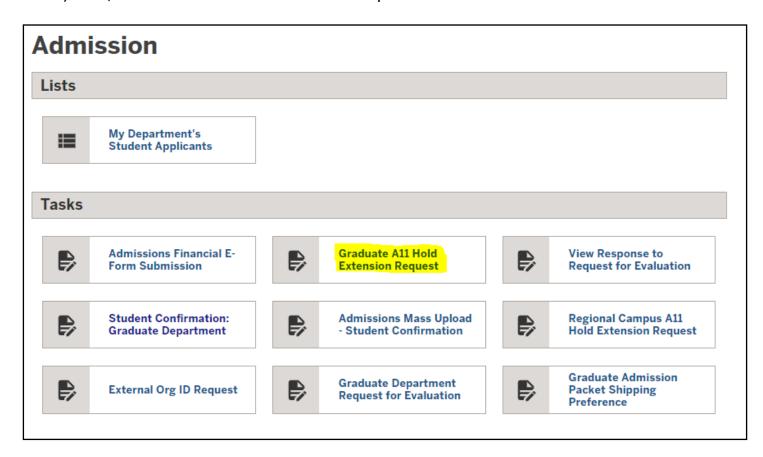
Notes

If a student is admitted without submitting official academic records for their bachelor's equivalent degree(s), an A11 hold will be placed on their account. The A11 hold prevents the student from registering for **second semester** classes. The A11 hold will be removed once official academic records are submitted.

From time to time, a student is unable to provide official academic records before they need to register for their second semester. In this case, the student's graduate department can request an A11 extension request in order to provide more time for the student to obtain their official documents. Once the request is approved, the A11 will be adjusted to allow the student to register for their second semester of classes.

Steps to take in Atlas:

1.) Click, "Graduate A11 Hold Extension Request."



2.) Enter your student's UID and answer the prompts that appear.

Note: The answer to the first question must be, "No" in order for the request to be approved. Students are not allowed to register for their final semester before submitting official academic records.

Note: If you are unsure of the student's graduating term, enter an estimation.

Graduate A11 Hold Extension Request	
(*) Information Required	
University ID*	
Will it be possible for the studer granted? *	nt to register for their final term if a one-time extension is
○ Yes	No
Please provide a brief explanation of place to secure the required docume	f your request for an A11 hold extension and the plan currently in ents.*
If there is any question regardin 'Comments' section below. Additional Comments:	ng the student's current status, please leave a remark in the
Additional Comments:	
	//
Please tell us in which term the stud	ent will be graduating?*
Submit	

3.) Click, "Submit"