

Bachelor's Equivalency Review

Notes

Bachelor's equivalency review occurs in different stages of the OIS workflow for Track 1 and Track 2 departments. This procedure document outlines the process for Track 1 departments.

The bachelor equivalency evaluation is intended to provide the department with additional information that may assist in the admission decision process. It is merely a guideline that can be used when determining an applicant's fit for the program. Admission decisions are at the discretion of the department. Documents are not reviewed to assess the fulfillment of departmental admission requirements.

Track 1

Bachelor's equivalency review is triggered by the submission of *any* academic record to Atlas. It is the second stage in the OIS workflow, after the application is initially submitted (the first stage of the workflow is "Document Collection," which means an application has been submitted and the OIS is waiting to receive academic records).

Track 2

Track 2 departments admit students BEFORE the OIS performs a bachelor's equivalency review. If a Track 2 department would like a bachelor's equivalency review determination before admission, a Request for Evaluation eform must be submitted. Please see the "Request for Evaluation" procedure document for instructions.

What is bachelor's equivalency?


The purpose of evaluating an applicant's academic records for bachelor equivalency is to determine if/how an applicant's international education compares to a bachelor's degree earned in the United States. The review is based on the educational history reported on the applicant's eApp, the academic records that have been submitted, as well as the education structure of the country system(s). A bachelor equivalency review verifies the recognition of the institution(s) attended and determines if the completed or in-progress coursework represents at least 4 years of full-time study. Bachelor's equivalency may be comprised of study from multiple institutions.

Resources


Our primary resource used for determining the recognition of an institution is the World Higher Education Database (WHED), which can be accessed here:

<http://www.whed.net/home.php>.

Any institution listed on this website has been verified as a valid institution overseen by a government entity. The WHED provides detailed information about international institutions. The history, degrees, funding, admission requirements, language(s), and administrative details are all provided in this database. The Quick Search section in the right navigation pane allows access to their vast database of schools around the globe. Searches can be completed using any of the following criteria: institution, country, or field of study.




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WHED
World
Higher Education
Database

in collaboration with




United Nations
Educational, Scientific and
Cultural Organization

IAU WHED

The world of higher education at your fingertips

The unique database providing **authoritative information** on
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Typically, there will be multiple results. Place your search criteria in “quotation marks” to narrow the results. You can also choose a country on the map or from the dropdown menu below the map to see more information on that country’s education system or to see a list of institution’s from that country. Once you find the desired institution, click on it to see more information.


If an institution cannot be located on WHED, the OIS may utilize additional resources such as Ministry of Education websites or advice from other credential evaluators.

Steps to view Bachelor's Equivalency Determinations in Atlas:


1.) Click, "My Department's Student Applicants" (highlighted in yellow below.)


Admission


Lists


 **My Department's Student Applicants**


Tasks


 Admissions Financial E-Form Submission


 Graduate A11 Hold Extension Request


 View Response to Request for Evaluation


 Student Confirmation: Graduate Department

 Admissions Mass Upload - Student Confirmation

 Regional Campus A11 Hold Extension Request

 External Org ID Request

 Graduate Department Request for Evaluation

 Graduate Admission Packet Shipping Preference

2.) Find your applicant in the list and click their name or UID.

3.) Click, "International Admission Bachelor Equivalency" (highlighted in yellow below)

International Admission Graduate Record

2000-2001 | Mr. [REDACTED] | [REDACTED]

[International Admission Checklist](#)

[International Admission Bachelor Equivalency](#)

4.) On the next page, you will see the applicant's UID, name, bachelor's equivalency determination, and list of institutions attended. Here is an example of a student who is bachelor's equivalent:

International Admission Bachelor Equivalency

The following outlines the bachelor equivalency status of a graduate student in the international admissions process.

2000 [REDACTED] | N [REDACTED]

[Return to Main Page](#)

✓ On Track To Be Bachelor Equivalent.

✓ 0000029263 | Vassar College
08/01/2016 - 05/01/2020 COL

✓ 0002657407 | Boston University
05/01/2019 - 06/01/2019 COL

Bachelor's Equivalent, Not Bachelor's Equivalent, or Undetermined:

On Track to Be Bachelor's Equivalent

This indicates that an applicant is bachelor's equivalent. Checkmarks will appear by the institution(s) that comprise bachelor's equivalency.

Occasionally you will see a note indicating that the determination was based on self-reported data. This means that the OIS has not received academic records from the bachelor's degree, but that information on the application indicates that the applicant is bachelor's equivalent. The applicant may not be admitted until academic records from the bachelor's degree are submitted. Once academic records are submitted, the note will be updated.

No, Bachelor not Equivalent

This indicates that the applicant is not bachelor's equivalent. A note explaining why the applicant is not bachelor's equivalent will appear below the list of institutions.

To admit an applicant who is not bachelor's equivalent, a memo signed by the dean of the department indicating that they wish to admit the applicant must be submitted. The memo can be emailed as an attachment to intlgrad@iu.edu or uploaded as an Admit Letter through Atlas (see the "Confirmation eform: Admit/Funding Letter" procedure document for instructions on how to do this).

Bachelor Equivalent Reviewed as Undetermined

In rare instances, the OIS is not able to determine recognition of an institution or a credential. In these cases, a statement from the recognizing body must be submitted in order to update the determination.

Alternatively, the Undetermined status may be used if the applicant did not submit sufficient information or documents to determine bachelor's equivalency. In this case, the determination may be updated upon submission of additional academic records or information regarding their education.