Confirmation eform: Academic Records

Notes

Graduate students cannot submit electronic academic records directly to the OIS. They must submit hardcopies, or provide copies of their academic records to the graduate department for submission through Atlas.

All international academic records submitted via Atlas are considered Unofficial by the OIS.

Academic records from domestic institutions will be considered Unofficial unless the department notifies the OIS that they are Official. Email intlgrad@iu.edu to tell the OIS if you are submitting a domestic transcript that your department considers Official.

Steps to take in Atlas:

   1.) Click, "Student Confirmation: Graduate Department."

Admission

Lists

| | My Department's Student Applicants |

Tasks

	Admissions Financial E-Form Submission		Graduate A11 Hold Extension Request		View Response to Request for Evaluation
	Student Confirmation: Graduate Department		Admissions Mass Upload - Student Confirmation		Regional Campus A11 Hold Extension Request
	External Org ID Request		Graduate Department Request for Evaluation		Graduate Admission Packet Shipping Preference

   2.) Enter the UID and select, "Upload academic records" from the dropdown menu. Answer the question that appears.

   3.) Use the, "Select File" button to add the academic record.

4.) Click, "Submit."

Student Confirmation: Graduate Department

(*) *Information Required*

Graduate Departments: Please use this form to indicate the student's intent to enroll in your program at Indiana University.

University ID*

[   ]

Please select an action (each must be submitted separately):*

[Upload academic records   ▼]

Comments/Clarification:

[   ]

Would you like to upload academic records?

◉ Yes   ○ No   ○ N/A

All uploaded academic records will be considered unofficial.

Exception: U.S. transcripts or Canadian transcripts uploaded here may be deemed official if the department notifies **intlgrad@iu.edu** of which documents to consider official. The department must affirm that they opened the school envelope, or that they received the academic record via secure download.

Please upload the academic record(s)

[**Select File**]

[**Submit**]