

# Post Admission: Shipping Preferences

## Initial Immigration Document

Once admission is finalized and coded in SIS, the application will be routed to the OIS immigration specialists. This process is typically completed within 5 days of admission being finalized. After the visa document is ready, the admission packet will be created.

Initial students will enter the eShipGlobal Needs Initial Doc stage and be prompted to complete the Shipping Information e-form and create a shipping label (requires shipping payment). The materials will be sent after the student creates the shipping label.

## SEVIS Transfer In Immigration Document

Students who are transferring their SEVIS (Student and Exchange Visitor Program) record from another US institution will have their files placed in a holding stage until their studies have been completed at the previous institution and the institution has released their record to IU. This processing time will vary greatly. To move from this holding stage students will need to have completed their SEVIS transfer in e-form. If their situation has changed they should contact [newtoiu@iu.edu](mailto:newtoiu@iu.edu).

After IU receives their SEVIS record, these students will then move on for visa document creation. After the visa document is ready, the admission packet will be created. SEVIS transfers will enter the eShipGlobal Verification SEVIS Transfer stage. These students have two options for how they'd like to receive their document. They can have it shipped to them by completing the Shipping Information form and creating a label, or they can pick it up from our office when they're in Bloomington.

Further information about SEVIS transfer to IU can be found on the [Visas for Students page](#) of the OIS website.