



## Office of **International Services**



### Course Registration Hold

Don't forget to submit your final academic records to our office no later than September 30. Your final, academic records need to have the original stamp or seal of the issuing institution; uncertified or notarized copies are not acceptable. Institutions in the United States and Canada must send records directly to our office.

During orientation (August 7-9), you may submit your records at the Indiana Memorial Union, Redbud Room, 9 a.m. - 4 p.m. You may also submit records to our office (Poplars building, room 221) during [normal office hours](#).

If you've submitted your records already, you do not need to do anything else unless we email you asking for more information.

Please be aware that you will not be able to register for spring 2018 classes until we process your final academic records. It can take up to two weeks to process your documents after you submit, so we encourage you to submit your records as early as possible.



## FULFILLING *the* PROMISE

### Office of International Services

Poplars 221, 400 E. Seventh Street

Bloomington, Indiana 47405

+1-812-855-9086